

## **West End Million Partnership Meeting, August 18th 2016**

Present: Mike Barr, Gill Taylor, Olivia Thomas, Tom Fyson, Janet Hampson, Melody Treasure, Kieron Engelke, Steve Cogan, Andrew Galland, Kathryn MacDonald. Not Quorate as 10 members present (however email votes were submitted and included in the votes for proposals).

Observers: Tom Marshall, Louise Bryning, Tom Ritson, Evelyn

Apologies: Tigger McGregor, Simon Das, Elizabeth Das, Pat, Liz Engelke

1. Apologies and confirmation of minutes (Mike)

Amendment of July's minutes: currently 120 people signed up for newsletter. Link to minutes on website not working so minutes to be circulated and confirmed at later date.
2. Outstanding Actions: Tigger – decision re which streets we should flyer for AGM notice, need to arrange collection point for these along with More Morecambe and West End Weekend flyer
3. Treasurers Update - Mike :
  - a) Clarification re spending processes. Due diligence has to be applied AFTER a proposal has been approved by the Partnership. This means a two month period should be allowed from submission to receipt of the grant. If a proposal is not complete, it cannot be hurried through in order to meet an external deadline.
  - b) Review of grants made to date. Clarification was sought on how we assess the impact of grants we are making and whether proposals are being fulfilled. There was a question re the Writing Room noticeboard, and Mike pointed out that the Writing Room needed material from the Partnership to put on a noticeboard.
4. Project Management
  - a) For larger projects More Music will review the process and management of the grant. In line with accountancy practice this will include funds allocated but not yet paid out.
  - b) There was a query re the Young People's project The 5 Ways to Well Being. The additional £300 could be seen as potential double funding. It could maybe have been used to extend involvement beyond the participants already benefiting from the project. It was decided to pay the artist on this occasion and review our processes.
  - c) The flag making project started on Monday. Sewers have been recruited and the flags will be made and delivered in time for the West End Weekend.
5. Reports from Working Groups
  - o We identified a need to recruit new members for the High Impact Project, - the flag project has begun
  - o Festival Group – Planning for the WEWE is making good progress
  - o Seaside Sculpture Day funded by WEWE will take place on August 15<sup>th</sup>- this was a great success

- o Young People – projects are ongoing at Stanleys. New members are need for this group and someone to take the lead.
- o Housing -are refining a proposal to smarten up homes in partnership with Adactus Housing Association and looking into the feasibility of a warden scheme.
- o Enterprise are discussing participatory budget exercises with Andy Hemming from UnLtd. Local people will be invited to vote for the proposal/s that excite them. UnLtd received two applications for £15k each but can only fund one. By partnering with WEP, there would be the possibility of giving match funding to both projects so that both were successful.

**Action: Details of the proposals to be given at a suitable opportunity.**

6. Press Update from Louise Bryning – press releases have been issued for YOYO, the Community Grants Scheme, Seaside Sculpture Day and are in progress for West End Weekend.
7. AGM: plans for the AGM were circulated by Tigger, and the event will include presentations, music and refreshments.
8. West End Up - Andrew floated the idea of hub for the West End, possibly run in conjunction with Kieran and Liz at the church. Tom Fyson advised he is supporting a £.5 million bid for a hub in Barrow Island. The process involves asset mapping, and a feasibility study. Tom suggested Andrew come to the September meeting with a bid. There was a proposal to visit other Big Local groups with successful hub bids to see how they operate.
9. Community Grants Proposals Update
 

Carnbrae proposal - Tom Ritter from Carnbrae presented his proposal. It was passed with 11 votes for and 1 against. AGREED

Bay Business Centre proposal: The application doesn't demonstrate demand for the service in the West End or how the Centre would evidence the impact of the proposal. Decision: ask for clarification on how the proposal demonstrates need and successes.

Vlogging Workshop – submitted by Tigger. Passed 12 for, 0 against. AGREED

Writing Room Community Journalists training scheme. Passed 12 for, 0 against. AGREED

English Breakfast Club. Passed 12 for 0 against. AGREED
10. AOB Janet asked for volunteers to represent the Partnership at the West End Weekend. They could highlight the work of the Partnership and recruit further members and supporters. Kieron and Steve volunteered.

END OF MEETING