

## **Minutes of West End Million Partnership Meeting Monday February 8<sup>th</sup> 2016, West End Community Centre**

**Present:** Mike Barr (Chair), Tom Fyson (Big Local Rep), Gill Taylor, Robyn Thomas, Steve Coghlan, Michelle and Emma (from Lancaster University), Tigger MacGregor, Andrew Galland, Janet Hampson, Olivia Thomas, Charmaine Nuttall

**Apologies:** Garry Lloyd, Liz Graydon, Simon Das, Marian Korzeniowski, Pat Williamson, Melody Treasure, Kathryn Macdonald (present for LTO presentation but not the rest of the meeting)

### **LTO Presentations**

Following their written applications, representatives from both Home Start (Elaine, Joanne, Michelle and Alan) and More Music (Kathryn and Pete) each gave short presentations and took questions about what they could offer as our LTO for year one. Big thanks to both organisations for the time and effort they put into their applications and presentations.

After the presentations the Partnership discussed the applications before moving to a vote. Including 4 votes submitted prior by email, we achieved a 2/3 quorate majority in favour of appointing More Music as our LTO for the year one plan (8 votes for More Music, 3 votes for Home Start and 2 absentions, total 10 resident members of 13 votes).

**Action:** Tigger to contact each applicant to thank them for their applications and inform them of our decision.

### **Minutes of January meeting**

Confirmed as a true record of the meeting by Mike Barr, seconded by Janet Hampson.

### **Notices from Officers**

Following discussion at January's Officers' meeting the following suggestions were accepted for future Partnership meetings:

- **WG Reports:** a 10 minute slot will be allocated for updates from Working Groups. Working Group decisions / funding requests will still need to be put forward as separate items on the agenda
- **Decisions:** all decisions (financial and otherwise) need to be notified as full agenda items (including any background information to be circulated in advance) before the meeting
- **AOB:** is for notices rather than anything requiring a decision – this could simply be information for the group or advance warning of a decision / agenda item for a future meeting

### **Potential Action Plan Assessment visits**

As part of the Action Plan assessment, a Big Local assessor will want to arrange a meeting or meetings with partnership members. After discussion it was agreed Monday evenings seem the best option. The Action Plan will hopefully be submitted to Big Local this week so please put Monday Feb 22<sup>nd</sup> / Feb 29<sup>th</sup> / March 7<sup>th</sup> in your diary as possible meeting dates. The date confirmed by the assessor will be circulated as soon as possible.

### **AOB**

- Funds for Working Groups before the Action Plan is formally approved: there are still some funds from the "Getting Started" pot which can be requested for Working Groups before our year one funding is available:
  - All requests must be submitted on the **Proposal Form** – available in the *Resources* section of the weekly update email

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- All requests for more than £300 will go to a full Partnership meeting. Requests up to £300 per month from a Working Group area can go to an Officers' meeting (fourth Monday of the month)
- Proposed March agenda items: along with an item on the Treasure Hunt two further items proposed:
  - Invite Cefn Hoile from ShrimpingIT (locally based social enterprise) to share information on what they could offer us
  - LTO Contract – now the LTO has been agreed a detailed contract will be drafted and brought to the March meeting for discussion and agreement (to include clarity for the LTO regarding who specifically can authorise payments to be made)
- Lancaster City Council Skatepark Provision survey: members encouraged to complete the survey (deadline for submissions was Monday Feb 8<sup>th</sup>)
- Enterprise Learning Day, London (Feb 27th): please could anyone who wishes to attend register for a place direct with the organisers (details in Feb 5<sup>th</sup> partnership update email) and once you've received confirmation let Melody Treasure know as she's co-ordinating transport
- Lloyds School for Social Entrepreneurs Programme: is open for applications from social start-up businesses. Successful applicants will be given access to training, mentoring and a £4000 grant. Deadline for applications: March 21<sup>st</sup> 2016.

**Date of next meeting:** March 14<sup>th</sup> 2016, 7pm at West End Community Centre.

**INFORMATION: Communities in Control**

Emma and Michelle visited our group again to observe the meeting as part of their study investigating the impact of community control on health and well being, through observation and by attending events. For more information about their work, contact Michelle on [michelle.collins@lancaster.ac.uk](mailto:michelle.collins@lancaster.ac.uk)